

COURSE CATALOGUE 2016-2017

Field: **Administrative Sciences**

Programme: **Bachelor's Degree Programme in Public Administration**

Length of studies: **3 years (6 semesters)3 years (6 semesters)**

Number of ECTS Credits: **180 +10 for the Thesis**

Languages of teaching: **Romanian (English tutoring available for Erasmus students)**

Form of education: **Full-time**

Course Code	Course Title	Type of course/ tuition hours	Autumn/ Summer	ECTS
AP I 1	General Theory of Law	Compulsory, 56	Autumn	5
AP I 2	Constitutional Law	Compulsory, 42	Autumn	5
AP I 3	Elements of Civil Law	Compulsory, 56	Autumn	5
AP I 4	Economy	Compulsory, 42	Autumn	5
AP I 5	Public Relations	Compulsory, 42	Autumn	4
AP I 6.1	English Language	Elective(1 out of 3) , 28	Autumn	2
AP I 6.2	French Language	Elective(1 out of 3) , 28	Autumn	2
AP I 6.3	German Language	Elective (1 out of 3), 28	Autumn	2
AP I 7	Sports	Compulsory, 28	Autumn	2
AP I 8.1	Political Science	Elective (1 out of 2), 28	Autumn	2
AP I 8.2	Politics and Development Strategies	Elective (1 out of 2), 28	Autumn	4
AP I 9	Formal Logic	Elective, 42	Autumn	4
AP II 1	Civil Law. Contracts and Succession	Compulsory, 56	Autumn	5
AP II 2	Public Finance	Compulsory, 56	Autumn	4
AP II 3	Public Management	Compulsory, 56	Autumn	5
AP II 4	Scientific Research Methodology	Compulsory, 56	Autumn	5
AP II 5	Sociology	Compulsory, 28	Autumn	5
AP II 6.1	English Language	Elective (1 out of 3), 28	Autumn	2
AP II 6.2	French Language	Elective (1 out of 3), 28	Autumn	2
AP II 6.3	German Language	Elective (1 out of 3), 28	Autumn	2
AP II 7.1	Elements of Criminal Law	Elective (1 out of 2), 56	Autumn	2
AP II 7.2	Formal Logistics	Elective (1 out of 2), 56	Autumn	4
AP II 8	Sports	Elective, 28	Autumn	2
AP III 1	Civil Procedural Law	Compulsory, 56	Autumn	6
AP III 2	Comparative Administrative Systems	Compulsory, 56	Autumn	5
AP III 3	Labor and Social Security Law	Compulsory, 56	Autumn	5
AP III 4	Techniques and Methods of Decision-Making in Public Administration	Compulsory, 56	Autumn	5
AP III 5	Elements of Urbanism	Compulsory, 56	Autumn	5
AP III 6.1	Archiving and Documentation Processes	Elective (1 out of 2), 56	Autumn	4
AP III 6.2	The Science of Administration	Elective (1 out of 2), 56	Autumn	4
AP I 10	Ethics and Deontology in Public Administration	Compulsory, 56	Summer	5
AP I 11	Administrative Law	Compulsory, 56	Summer	5
AP I 12	Public Policies	Compulsory, 28	Summer	5
AP I 13	Applied IT	Compulsory, 28	Summer	4
AP I 14.1	English Language	Elective (1 out of 3), 28	Summer	3
AP I 14.2	French Language	Elective (1 out of 3), 28	Summer	3
AP I 14.3	German Language	Elective (1 out of 3), 28	Summer	3
AP I 15	Sports	Compulsory, 28	Summer	2
AP I 16	Specific Practical Activities	Compulsory, 90	Summer	2
AP I 17.1	Public Acquisitions	Elective (1 out of 2), 56	Summer	3
AP I 17.2	Ethics and Transparency	Elective (1 out of 2), 56	Summer	3

AP I 18.1	Management of Human Resources in Public Administration	Elective (1 out of 2), 56	Summer	3
AP I 18.2	Accounting in Public Institutions	Elective (1 out of 2), 56	Summer	3
AP I 19	Rhetoric	Elective, 42	Summer	4
AP II 9	Financial and Fiscal Law	Compulsory, 56	Summer	4
AP II 10	Civil Status Documents and Family Law	Compulsory, 56	Summer	5
AP II 11	Sustainable Development and Environment Protection	Compulsory, 56	Summer	4
AP II 12	Administrative Litigation	Compulsory, 56	Summer	4
AP II 13.1	English Language	Elective (1 out of 3), 28	Summer	2
AP II 13.2	French Language	Elective (1 out of 3), 28	Summer	2
AP II 13.3	German Language	Elective (1 out of 3), 28	Summer	2
AP II 14	Special Practical Activities	Compulsory, 90	Summer	3
AP II 15.1	Law and Business Administration	Elective (1 out of 2), 42	Summer	4
AP II 15.2	Logic	Elective (1 out of 2), 42	Summer	4
AP II 16.1	Strategic Planning	Elective (1 out of 2), 42	Summer	4
AP II 16.2	Basics of Political Sciences	Elective (1 out of 2), 42	Summer	4
AP II. 17	Sports	Compulsory, 28	Summer	2
AP III 7	Communication in Public Administration	Compulsory, 48	Summer	6
AP III 8	Marketing	Compulsory, 48	Summer	6
AP III 9	Audit and Domestic Control in Public Administration	Compulsory, 48	Summer	5
AP III 10	Elaboration of B.A. Thesis	Compulsory, 60	Summer	5
AP III 11.1	Management of Public Services	Elective (1 out of 2), 48	Summer	4
AP III 11.2	Psychosociology of Governance	Elective (1 out of 2), 48	Summer	4
AP III 12.1	European Community Law	Elective (1 out of 2), 48	Summer	4
AP III 12.1	Stock Exchange and Capital Market	Elective (1 out of 2), 48	Summer	4